



Position Description – Competition Director

Melbourne University Futsal Club

1. Position Title

Competition Director

2. Objective

The Competition Director is responsible for the smooth running of Club-facilitated competitions. The Competitions Director provides relevant and valuable support to the Competition Coordinator in the Club environment. The Competition Director adequately monitors and mentors Competition Coordinators to conduct high-quality Futsal Competitions that enhance players' experiences.

The Competitions Director looks to appoint, coordinate, educate and evaluate all Competition Coordinators (and supporting roles such as Referees and Operational roles).

3. Responsibilities

- Develop a positive competition culture.
- Monitor and mentor Competition Coordinators (and match officials) and provide support based on their needs/ wants. Provide development and upskilling opportunities where appropriate.
Maintain local budgets outlining the expected expenses and income for the Competition, forecasting team entries, number of matches and the competitions viability.
- Ensure the consistency of Competition delivery is consistent with Club Policy and Procedures.
- Oversee the development of any improvements to the quality of Competition delivery, including responding to player feedback.
- Facilitate structured review meetings with Competition Coordinators.
- Ensure all Club Competitions are promoted via the University's Orientation period and Club Days.
- Ensure Futsal matters outside the roles and responsibilities of a Competition Coordinator are seen to and escalated to the Club Committee where required.
- Oversee (and escalate as required) any grievances or issues, or any disciplinary matters involving players, supporters or team managers in Club Competitions.
- Over

4. Relationships

- Reports to the Vice-President and Club committee.



5. Accountability

- It is the responsibility of the Competitions Director to ensure each competition has a Competition Coordinator in place who is suitable to deliver that program.

6. Skill

6.1. Essential Skills

- Well-known and respected within the club.
- Sound organisational skills.
- Strong understanding of Futsal Rules and Laws of the Game.
- Good communication skills – both verbal and written.

6.2. Desirable Skills

- Previous competition delivery experience.
- Previous volunteering experience within the club.